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Memorandum

To: All Officials & Assignors
From: Tony Maselli, Chief Operating Officer
Date: July 12, 2022
Re: Non-compliant Eligibility Warning Procedure (REVISED)

As you know all officials can be assigned to any game even when they have not completed all the eligibility requirements. The NJSIAA has implemented a three-step warning procedure to ensure that no official can officiate games without having cleared all the eligibility requirements.

Eligibility Requirements:

1. Registration for that sport
2. Background Check
3. Concussion Course
4. Passing Grade (80%) on the NFHS Test
5. In Good Standing with the Sport Chapter

Warning Procedure:

1. The first warning email is sent to all officials that have not completed all eligibility checks three weeks before the NJSIAA opening day of that sport.
2. The second warning email is sent two weeks before the NJSIAA opening day of that sport.
3. One week before the NJSIAA opening day for that sport, the official will be removed from all games they have been assigned to if all five of the eligibility requirements have not been completed. Once the officials are removed the only way to get them back in assignments is for the assigner to manually enter them again.

2022-23 Warning Dates:

Sport	1st Warning	2nd Warning	Removal
Football	August 5	August 12	August 19