

New Jersey Football Officials Association
Central Jersey Chapter – Cadet Training Committee
2022 Cadet Program Requirements

1. Any application received **AFTER** March 1, 2022, will be applied to the 2023 Cadet Program.
2. Candidates will show evidence that they are over the age of eighteen (18), provide a doctor's certificate of physical fitness (see #6 below), and be of good moral character.
3. Candidates – Background Checks:
 - A. All applicants who wish to be certified by the NJFOA Central Jersey Chapter shall submit to a criminal conviction history screening, during the NJSIAA registration, which will determine whether they have engaged in any Prohibited Conduct. Any denial of certification as a result of this screening may be waived or modified by the NJFOA Central Jersey Chapter Executive Board in individual cases if it determines in its sole discretion that there exist circumstances justifying such a waiver or modification.
 - B. Cost of this background check shall be included in the cost of registering with the NJSIAA (Ref. #5 NOTE below).
4. All applicants must pass a personal interview and written screening test with date and location to be advised by the Cadet Supervisor. All applicants must achieve a minimum score of 40% (possible 50%) on written portion and a minimum score of 40% (possible 50%) on the personal interview. Any score below 40% on either portion renders the applicant ineligible for admittance as a Cadet.
5. All applicants must submit the prevailing application fee when the application is submitted which includes your first year's dues. (**NOTE:** Application fee **DOES NOT** include NJSIAA Registration and Background Check Fee that all cadets and certified officials are responsible for annually).
6. **ALL** applications and the application fee must be submitted through the NJFOA-Central Jersey Chapter website. A doctor's note stating you are physically fit to become an official must be provided prior to the **MANDATORY** Meet & Greet meeting to be held in late January 2022. The purpose of the meeting is to get together to review and discuss the Cadet program in more detail as well as meet the other applicants (classmates), the Cadet Supervisor and other class trainers. At that time, you will meet the Assignors of your on-field sub varsity games, chains and possible electric clock operator (ECO) assignments. It may be held in person or virtual as decided by the Cadet Supervisor not less than one (1) week prior to the scheduled meeting date. Proof of evidence (birth certificate or driver's license) of being eighteen years of age must also be **shown** at the Meet/Greet meeting.
7. A confirmation email will be sent to you automatically when you have submitted your application and payment is confirmed. A subsequent email confirmation from the Cadet Supervisor will be sent when **ALL** document requirements have been satisfied.
8. Once you have been accepted as a Cadet, you will be required to complete the **2 Part Cadet Program** which consists of the following minimum requirements:
 - A. During the season, work ten (10) Sub-Varsity high school games as a field official. (Pop Warner games are accepted). Cadets may receive credit for only two (2) field assignments in any week. **(Part 1 only)**
 - B. Work the chains (in uniform) at any four (4) Varsity games during the regular season. You may be assigned to work the chains at two (2) State Playoff games. Any ECO (Electric Clock Operator) assignments may be substituted in lieu of working the chains during the regular season. **(Part 1 only)**
 - C. If you fail to accept more than two (2) weekday Sub-Varsity assignments, you will be dropped from the Cadet Program. **(Part 1 only)**
 - D. All Cadets must attend the yearly summer 6-man mechanics clinic held on the first or second Sunday in August at a local high school field. The Cadet Supervisor will inform all cadets of the actual location and time well in advance of said clinic.
 - E. **Part 1:** Attend **ALL SCHEDULED** classes/meetings held by your Cadet Trainer and maintain a passing test average in the class. The classes will be a total of twenty-four (24) hours and may be held in person or virtual. A Cadet cannot miss more than three (3) classes or six (6) hours during this spring program. Any Cadet failing to meet these requirements will automatically be dropped from the cadet program for that year and not be able to continue, which includes taking the NJFOA State Examination in June.

Part 2: Complete the advanced principles and mechanics course for newly certified officials.

- F. Cadets **must**:
- i. take the Chapter Pre-Test, which will be sometime in early June, as determined by the Cadet Supervisor, and each Cadet
 - ii. submit their "Record of Games Worked" Form to the Cadet Supervisor in late fall. Individual Critique Cards for all assignments during the season are to be submitted directly to the Cadet Supervisor or Trainer during the season.
- G. All Cadets **must** pay 2023 dues and those Cadets that are qualified to take the NJFOA State Examination **must** pay the fee of \$15.00 to take the State Examination on the night of the Chapter Pre-test. The Cadet Supervisor will always notify the Cadets if there is any change in the test date, location, time and/or fee to take the NJFOA State Examination. Any Cadet failing to do so will be grounds for the Cadet to be automatically dropped from the program, which includes not taking the NJFOA State Examination in late June.
- H. All Cadets **shall** meet all of the above requirements in order to qualify to take the NJFOA State examination held each year in June 2022. If the Cadet fails to pass the NJFOA State Examination, he/she may repeat as a second year Cadet.
9. The conditions (A and B) listed below **must** be met in order for a Cadet to be recognized as a certified official:
- A. Successful completion of all the Cadet Program Requirements
 - B. Obtain a passing grade on the NJFOA State Examination.
10. Serve a two (2) year probationary period, for example:
- A. Following all Central Jersey Chapter requirements.
 - B. Will not be considered for any NJSIAA State Playoff on field assignments except chain crew.
11. A Cadet cannot transfer to another Chapter unless approved by the Cadet Training Committee of the Central Jersey Chapter.
12. All Cadets must have or purchase a complete Official's uniform (without jacket).
13. A Cadet must pay the required dues for each year that he/she is enrolled in the Cadet Program.
14. Failure to meet any of the above requirements will automatically reject the Cadet.

If you have any further questions and/or concerns, please contact:

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